

**(PROFESSIONAL) CORPORATION QUESTIONNAIRE**

1. The name you wish to use for the corporation.

\_\_\_\_\_

2. An alternate name for your corporation, should your first choice not be available.

\_\_\_\_\_

3. The type of business your corporation intends to conduct? If this is a professional corporation, please specify here. Many professions have specific rules and regulations governing their board. Please be sure to check with your governing board regarding compliance in forming a professional corporation.

\_\_\_\_\_

\_\_\_\_\_

4. The corporation shall have authority to issue how many shares of Common Stock? \_\_\_\_\_

5. The street address, telephone and facsimile number (if available) for the corporation.

\_\_\_\_\_  
Street address

\_\_\_\_\_  
City, State and Zip code

( ) \_\_\_\_\_  
Telephone number

( ) \_\_\_\_\_  
facsimile (if applicable)

6. The name and street address for the statutory agent for the Corporation:

a. \_\_\_\_\_  
Name

<hr/> Street address	
<hr/> City, State and Zip code	
(        ) _____ .	(        ) _____ .
Telephone number*	facsimile (if applicable)*

7. Provide the name(s) and address for each person who will serve as a director in your corporation. This individual will serve as a director until the first annual meeting of shareholders or until a successor is elected:

a.	_____ Name	_____ Title
	_____ Street address	
	_____ City, State and Zip code	
b.	_____ Name	_____ Title
	_____ Street address	
	_____ City, State and Zip code	
c.	_____ Name	_____ Title
	_____ Street address	
	_____ City, State and Zip code	
d.	_____ Name	_____ Title
	_____ Street address	
	_____ City, State and Zip code	

**\*The number of persons to serve on the board of directors thereafter shall be stipulated in the Bylaws.**

8. The name and address of the incorporator(s) is(are):

a. \_\_\_\_\_

Name

\_\_\_\_\_  
Street address

\_\_\_\_\_  
City, State and Zip code

b. \_\_\_\_\_

Name

\_\_\_\_\_  
Street address

\_\_\_\_\_  
City, State and Zip code

If you have a trust, and wish to use the trust to minimize probate, please inform me. Be aware that some professions may prohibit their "Professional Corporation" being owned by a trust.

If this corporation is being used for investment purposes, and you wish for deeds to be conveyed, please inform me. There is an additional charge of \$50 per deed to prepare and record each.

Thank you for taking the time to complete the questionnaire. If after completing this questionnaire you have additional questions, please do not hesitate to contact me.

I look forward to working with you.

Regards,

Lisa "Kriss" Tonge  
Strategic Points Document Preparation, PLLC  
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